



## PNFS – Managing Donations towards Cost of Footbridges Policy

### Aims

This policy summarises the Society's policy on making a donation to a Highways Authority towards the cost of providing a footbridge on a definitive public right of way. Normally no VAT will be payable. However, in certain circumstances, for example dealing directly with a contractor, VAT will be included in the donation.

- 1 The Society may contribute all the costs associated with the installation of the footbridge such as abutments and footpath improvements, including signing and waymarking. We may ask the Highway Authority to share the cost of the project if significant repairs or improvements to the path are needed. This is so that the path is safe and convenient for walkers. The details of the work to be carried out by the Highway Authority must be agreed with the Society in writing.
- 2 It is expected that the Highway Authority will consider the effect of the provisions of the Equality Act 2010 on this work. The Authority will ensure, where possible, that any necessary structures are those which inconvenience walkers to the least possible extent. If new stiles or steps are to be installed, the Highway Authority should ensure that there is no reasonable alternative.
- 3 The path must be of importance for the enjoyment of walkers, as determined by the Society's Trustees.
- 4 The Trustees must approve the amount of the donation to be offered to the Highway Authority. The donation may come from the Society's funds, from a member of the Society, or from a legacy left to the Society.
- 5 The Highway Authority must agree in writing to take responsibility for the design, installation and maintenance of the footbridge.
- 6 The Society should be able to attach small plaques to the footbridge which publicise the Society and its contribution towards the funding of the structure. Where there is no structure or post located at either end of the footbridge then a post must be installed to enable PNFS to affix their plaque, the minimum size of the post required is 100mm x 100mm and a minimum of 1200mm above ground level.
- 7 A suitable anti-slip surface should be provided on the footbridge.
- 8 The Society must approve the cost and details of the footbridge before its installation is carried out. These details may include plans showing the construction, elevation and cross-section of the proposed structure and its location.
- 9 The offer of a donation is valid for a period of twelve months from the date of the letter formally offering the donation. If the installation of the footbridge and the associated works to the path are not completed to the Society's reasonable satisfaction within this time, the Society reserves the right to withdraw its offer of a donation.
- 10 The Society's donation will be paid to the Highway Authority when the Society is reasonably satisfied that all the agreed works have been carried out.
- 11 A "handing-over" event will normally be arranged by the Highway Authority and the Society in order to publicise the Society's involvement.



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### Version Control

Policy	Version	Created / Updated	Owner
Managing Donations towards Cost of Footbridges Policy	1	Created and adopted 2019	Secretary
	2	Revised 26th November 2021	
	3	Revised 23rd July 2023 to add information about a post being installed to support a PNFS plaque	